

Music Parents Association of Robert Warren

Board Meeting

September 10, 2019

In Attendance: Tanya Mayer (Chair), Connie Allcock (Vice-Chair), Jen Snow (Secretary), Shae Tanner (Treasurer), Kirsty Gilliland, Jennifer Bauer (Grade 9 Rep), Alejandra (Grade 8 Rep)

Meeting called to order 7:38PM.

1. Motion by Shae Tanner to approve June 4, 2019 minutes. Second by Connie Allcock.
 - a. **Action Item: Jen change "adjourn/next meeting" on June 4 minutes**
2. Directors Report – Kirsty
 - a. Trying to spend \$3800. System we used to order crashed so things are back ordered. We have more money from the school too. Lots of new instruments and stands. Bought percussion and ensemble music as well.
Action Item: Kirsty and Shae will chat about the billing once Kirsty has sorted out the purchases.
 - b. How many students we support – 76 Gr 6, 57 Gr 7, 55 Gr 8/9, plus choir = 188 kids.
 - c. Two busses will be required to transport this number of students to camps, festivals and tours so we need to make sure we have accounted for that in the budget.
 - d. Band Tour deposit notices have gone out.
Action Item: Kirsty has all the dates for the year and will send them to Tanya and Jen. Jen will get the dates onto website and check with Canyon Meadows for conflict with Festival de Verano.
3. Treasurer's Report – Shae
 - a. See financial statement below
 - b. Shae is developing new strategies to standardize expense sheets and class lists for fundraisers.
Action Item: Shae will email the new sheets to the MPARW team once she gets the new email distribution list.
 - c. Money collected from students and invoices will now be going through the Robert Warren (RW) school not through MPARW. RW will process invoices and money and then bill or pay MPARW.
Action Item: Kirsty will check on ticket sales, do they go through MPARW or Robert Warren? What about fundraising money?
4. Fundraising Committee Reports – Tanya
 - a. Sept 21, 9:00-12:30. Bottle Drive. Chinook Bottle Depot.
Action items: Tanya will get the maps from Tina. Shae has a foldable table she will bring. Jen will pick up gloves and bags. Shae and Tanya will stay with the truck.
5. Casino Report – Tanya
 - a. Jen has saved Ali's email about splitting the casino monies between MPARW and RW Parent's Association. MPARW is responsible for paying the RW Parent Association and filing the audit.
 - b. Next casino will be quarter four of 2020
 - c. We need a new casino rep.
6. Fundraising –
 - a. Mom's Pantry - February
 - b. Bacon and Steak fundraiser – May if needed??
 - c. Purdy's Chocolate sales – September (check with Mel and Cindy)
 - d. Yankee Candles – October. Perhaps send this out before Thanksgiving so people can show it to their families.
Action Item: Connie will check on timing necessary to have items for Christmas, cost of shipping and will order catalogues if necessary.

Action Item: Tanya will talk with RW Parent Association and Cindy about potential fundraising changes.

7. New business – AGM Meeting
 - a. Positions we have filled and need filled:
 - i. Chair - Tanya
 - ii. Vice Chair - Connie
 - iii. Treasurer - Shae
 - iv. Secretary - Jen
 - v. Grade 9 Rep – Connie and Jennifer B.
 - vi. Grade 8 Rep – Alejandra. Need 1
 - vii. Grade 7 Rep – Need 2
 - viii. Grade 6 Rep – Need 2
 - ix. Casino Rep – Need 1
8. Next meeting Tuesday October 1, 2019 @ 7:30PM
9. Adjourn 8:40 PM. Tanya made the motion. Alejandra seconded the motion.

June:

Org Self - Select Regular Chequing Sub 001

Account name: **General** Account

Monthly Average Balance

\$15,991.09

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
May 31/19	Balance forward			16,627.49
Jun 21/19	Cheque Deposit		587.00	17,214.49
Jun 21/19	Deposit		881.00	18,095.49
Jun 21/19	Cheque Deposit		60.00	18,155.49
Jun 26/19	Cheque Cleared #545	361.34		17,794.15
Jun 28/19	Cheque Cleared #540	285.00		17,509.15
Jun 28/19	Cheque Cleared #548	4,307.98		13,201.17
Jun 28/19	Cheque Cleared #547	6,262.10		6,939.07
	Total Withdrawals and Deposits	11,216.42	1,528.00	

Org Self - Select First Rate Chequing Sub 001

Account name: **CASINO ACCOUNT**

Monthly Average Balance

\$25,335.52

Interest Received YTD

\$4.49

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
May 31/19	Balance forward			15,140.13
Jun 21/19	Cheque Deposit		34,000.00	49,140.13
Jun 21/19	Cheque Cleared #209	60.00		49,080.13
Jun 28/19	Cheque Cleared #212	1,139.99		47,940.14
Jun 28/19	Cheque Cleared #211	1,158.42		46,781.72
Jun 28/19	Cheque Cleared #216	3,922.82		42,858.90
Jun 28/19	Cheque Cleared #215	4,958.16		37,900.74
Jun 30/19	Credit Interest		1.04	37,901.78
	Total Withdrawals and Deposits	11,239.39	34,001.04	

July:

Org Self - Select Regular Chequing Sub 001

Account name: **General** Account

Monthly Average Balance

\$6,314.28

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
Jun 30/19	Balance forward			6,939.07
Jul 03/19	Cheque Cleared #543	269.01		6,670.06
Jul 04/19	Cheque Cleared #539	36.74		6,633.32
Jul 08/19	Cheque Cleared #549	420.00		6,213.32
Jul 18/19	Cheque Cleared #546	32.75		6,180.57
	Total Withdrawals and Deposits	758.50	0.00	

Org Self - Select First Rate Chequing Sub 001

Account name: **CASINO ACCOUNT**

Monthly Average Balance

\$37,709.63

Interest Received YTD

\$6.09

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
Jun 30/19	Balance forward			37,901.78
Jul 03/19	Cheque Cleared #214	135.45		37,766.33
Jul 04/19	Cheque Cleared #210	72.45		37,693.88
Jul 31/19	Credit Interest		1.60	37,695.48
	Total Withdrawals and Deposits	207.90	1.60	

August:

Org Self - Select Regular Chequing Sub 001

Account name: General Account

Monthly Average Balance

\$6,173.82

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
Jul 31/19	Balance forward			6,180.57
Aug 20/19	Cheque Cleared #541	17.45		6,163.12
	Total Withdrawals and Deposits	17.45	0.00	

Org Self - Select First Rate Chequing Sub 001

Account name: CASINO ACCOUNT

Monthly Average Balance

\$37,695.48

Interest Received YTD

\$7.69

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
Jul 31/19	Balance forward			37,695.48
Aug 31/19	Credit Interest		1.60	37,697.08
	Total Withdrawals and Deposits	0.00	1.60	